



Bottomfish User Guide for Administrators

April 1, 2020

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Summary of Bottomfish Admin

Bottomfish is a commercial bottomfish reporting and management platform for fisherman and resource managers. Fishers can use the platform to easily and accurately document their fishing trips and log their catch information.

The Admin App component of this suite provides views of submitted reports from both Fisher and Vendor users, as well as providing an interface to control the access of both Fisher and Vendor Users.

Navigate to the application

- On an Internet-connected device, navigate to the application URL, <https://logitreportit.org>

Using Bottomfish

Fishing Reports

- Upon login, the first page the admin will see displays the fishing report table, which shows the latest submitted reports in descending order.
- Toggles above every column provide sorting by date, name or number.
- A higher level toggle at the top left called "All Reports" allows admin to choose to view a subset of the reports by status.

Fishing Reports

[Download Report Data \(.csv\)](#)

All Reports ▾

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Date Received ⇅	Name ⇅	License Number ⇅	Report Number ⇅	Status ⇅
February 27, 2020	AaFisher AaFisher	AaFisher	155	Pending
February 24, 2020	Beth Lumsden	PIFSC1	152	Pending
February 14, 2020	Felipe Carvalho	PIFSC4	149	Pending
February 10, 2020	AaFisher AaFisher	AaFisher	143	Pending
February 07, 2020	Frances Tong	PIFSC5	139	Pending
February 04, 2020	AaFisher AaFisher	AaFisher	137	Pending

- Click on a row to open a detailed view of that report.

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Fishing Report

[Download](#)

Date Received	Name	Fisher License Number	Report Number
February 27, 2020	AaFisher AaFisher	AaFisher	155

Trip Information

Departed	Returned
February 27, 2020 CNMI - Smiling Cove	February 27, 2020 CNMI - Sugar Dock

Vessel Registration Number
AaFisher's vessel license number

Charter Trip
No

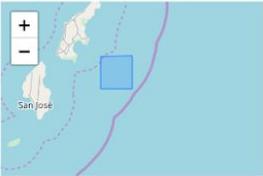
Crew Information

Count	Name	Fishing License Number
1	AaFisher AaFisher	AaFisher

Fishing Event Information

Method of Fishing	Number of Gears	Target Species	Fishing Hours
Bottomfishing	2	Blue Lined Gindai	1

Area fished
~15° 01' 02.2867", 145° 55' 47.0729"



Species	Total Count	Total Pounds	Fish Status
Blue Lined Gindai	5	15	Kept

Method of Fishing	Number of Gears	Target Species	Fishing Hours
Bottomfishing	4	Ehu (red Snapper)	1

Area fished
~14° 43' 02.2867", 146° 01' 47.0729"



Species	Total Count	Total Pounds	Fish Status
Unknown	2	5	Kept

Report Status

Approved Rejected

[Update Report Status](#)

- Within the detailed view, admin can choose to download that specific report, Accept or Reject the report.
 - If rejecting the report, the admin must provide a reason for rejecting the report. The fisher user will be able to see the reason for the report being rejected. If they choose to remediate their report, they can create a new report based on the rejected reason and re-submit it.
- Reports in csv format can be downloaded by clicking on the Download link.

Vendor Reports

- Click on the Vendor tab to see a table view of all submitted vendor reports.
- Toggles above every column provide sorting by date, name or number.
- A higher level toggle at the top left called "All Reports" allows admin to choose to view a subset of the reports by status.
- Click on a row to view a detailed view of that report.

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Vendor Report Download

Date Received	Date of Transaction	Vendor Name	Vendor License Number	Fisher License Number	Report Number
February 03, 2020	February 03, 2020	AaVendor AaVendor	AaVendor	AaTest12	14

Sales Information

Species	Count Sold	Pounds Sold	Price Per Pound
Blue Lined Gindai	2	2	\$2

Report Status

Approved
 Rejected

[Update Report Status](#)

- Admin also has the ability to Accept and Reject vendor reports. The vendor will see the status of their reviewed report, but they currently do not have the ability to remediate it.

Accounts

- The accounts tab displays a table with all fisher and vendor user accounts.

The screenshot shows the 'Accounts' management interface. At the top, there are navigation tabs: Admin, Fishing Reports, Vendor Reports, Accounts (selected), Administrators, and GeoJSON Data. On the right, there are links for 'Account Settings' and 'Sign'. Below the navigation, the page title is 'Accounts' with a '+ Add New Account' button. A link to 'Download Account Data (.csv)' is also present. A pagination indicator shows '1--50 of 201' with navigation arrows. The main content is a table with the following columns: Full Name, Fisherman, Vendor, License Number, Phone Number, and Email. The table contains several rows of test accounts.

Full Name	Fisherman	Vendor	License Number	Phone Number	Email
AaFisher AaFisher	✓		AaFisher	1234567896	
aatest aatest	✓	✓	aatest10	1112223333	kent+AaTest@sudokrew.com
AaTest AaTest	✓	✓	AaTest11	123567895	kent+AaTest@sudorew.com
AaTest AaTest	✓	✓	AaTest12	1112223333	kent+AaTest12@sudokrew.com
AaTest AaTest	✓	✓	AaTest2000	12345	kent+AaTest2000@sudokrew.com
AaTest	✓		AaTest2003	1112223333	kent+AaTest2003@sudokrew.com

- New user accounts can be created by clicking on the Add New Account button at the top right of the page.
- The admin will need to provide the user name, address, license number, fishing vessel number, and the admin will need to specify if the user is a fisher and/or vendor.

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New Account

Contact Information

First Name	Middle Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Street Address		
<input type="text"/>		
Street Address 2 (Optional)		
<input type="text"/>		
City	Postal Code	
<input type="text"/>	<input type="text"/>	
Phone Number		
<input type="text"/>		
Email Address (Optional)		
<input type="text"/>		

Account Information

Fisher/Vendor License Number
<input type="text"/>
Vessel Registration Number
<input type="text"/>
Account Type (Select all that apply)
<input type="checkbox"/> Fisher
<input type="checkbox"/> Vendor

Login Information

New Password
<input type="text"/>
Reenter New Password
<input type="text"/>

- When creating a new user account, the admin will need to provide a temporary password.
 - The following requirements must be satisfied to have a valid password.
 - At least ten (10) characters in length.

- New users can be added from the main table view.

Fishing Reports Vendor Reports Accounts Administrators GeoJSON Data Account Settings S

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New Administrator

User Information

First Name	Last Name
<input type="text"/>	<input type="text"/>
Email Address	
<input type="text"/>	
Password	
<input type="text"/>	
Reenter Password	
<input type="text"/>	

- When creating a new user account, the admin will need to provide a temporary password.
 - The following requirements must be satisfied to have a valid password.
 - At least ten (10) characters in length.
 - Must include characters from at least three (3) of the following character classes:
 - Must contain at least 1 symbol.
 - Must contain at least 1 digit.
 - Must contain at least lowercase character.
 - Must contain at least uppercase character.
 - The new user will use this temporary password to log in, but will be prompted to reset their password upon login.

GeoJSON Data

- The GeoJSON page allows admins to upload new GIS files and to indicate which file to activate on the fisher application.

GeoJSON Data

Name	File	Active
Guam Marianas	guam_northern_mariana_islands.geo.json	<input type="checkbox"/>
Example	areas.json	<input checked="" type="checkbox"/>
Guam and Saipain Grid	areas.json	<input type="checkbox"/>
Guam and Saipain Grid v2	areas-updated-01_31_2020.json	<input type="checkbox"/>

Upload a GIS file

Name

No file chosen