

VACANCY ANNOUNCEMENT

NEPA Coordinator

Term: Full-time permanent, with 1 year probation and 2-year review, extension possible based on funding and performance

Announcement date: April 27, 2021

Anticipated Date Position to be Filled: May 15, 2021, or until filled

The Western Pacific Fishery Management Council (Council) is seeking a hire a National Environmental Policy Act coordinator to work support all Council programs and activities with regard to addressing and complying with the National Environmental Policy Act related to fishery management and conservation in the US Pacific Islands. This person will participate as part of a team of economic, social, and biological analysts from Council staff and from the staffs of other agencies.

The Council is one of eight regional Councils established by the Magnuson-Stevens Fishery Conservation and Management Act of 1976. The Council has authority over the management of fisheries in the US Exclusive Economic Zone waters off of the Territories of American Samoa and Guam, Commonwealth of the Northern Mariana Islands and State of Hawaii.

Primary responsibilities will be to Act as the principal staff coordinator and will be required to work with federal, state and local agencies to address NEPA related issues. In addition, this person will:

- Provide technical advice and support to the Council, staff and advisory bodies to ensure timely development of Fishery Ecosystem Plan amendments and compliance with NEPA and other statutory requirements.
- Support Council, advisory bodies and other in the development of presentations, documents and other multi/social media to illustrate NEPA requirements to be addressed in the fishery policy development and implementation process.
- Support the Executive Director on interagency coordination/coordination on other broad fishery-related ocean initiatives and issues.
- Performs other duties as assigned by the Executive Director.

QUALIFICATIONS:

Desired Minimums:

- Four-year college degree in oceanography, marine biology, ecology, resource management, environmental planning or other closely related field of science.
- Previous work experience in marine or fisheries management, research, monitoring, or other ocean resource management experience/training
- Proficiency and demonstrated working experience in the compilation and/or review of NEPA or related environmental or economic analyses supporting regulatory actions.
- Ability to clearly communicate complex issues to non-technical audiences.

- Ability to write clearly and succinctly.
- Ability to work professionally with people from diverse scientific and technical backgrounds.
- Knowledge of the various laws pertaining to management of the fishing industry, including the Magnuson-Stevens Fishery Conservation and Management Act, the Executive Order 12866, the Regulatory Flexibility Act, the National Environmental Policy Act, and the Endangered Species Act.
- Ability to conceptualize the scope of a problem, analyze potential impacts, and complete writing assignments on time.

Preferred:

- Familiarity with Pacific Island fisheries and current management issues.
- Demonstrated experience with inter-agency and multi-disciplinary projects.
- Persons with qualifications less than the specified minimums may be considered, but placement of such persons may be accordingly lower.

SALARY: This is a non-federal GS-11/12/13 equivalent position, plus Hawaii cost of living adjustments and a fringe benefits package that includes life and health insurance and retirement programs. Starting salary approximately \$70,000 - \$100,000/year, depending on experience.

TERM: This announcement is for a two-year appointment. Extension of the appointment beyond two years may be possible, based on available funding and employee performance.

LOCATION: The Council office is located in Honolulu, Hawaii. Travel may be required to attend meetings in throughout the Region (Hawaii, American Samoa, Guam and the CNMI) and other domestic and international locations.

To Apply: Submit a letter of interest and current resume which highlights relevant experience, training, and education. No format is prescribed. References should be included; however, letters of recommendation, education transcripts, and similar supporting documents are not requested at this time.

Applications or inquiries should be emailed to info@wpcouncil.org.